



HAIDA HERITAGE CENTRE
at QAY LLNAGAAY

Policies

Payment:

- Private tours are \$214.00 per 1 hour **PLUS** the cost of admissions to the *Haida Gwaii Museum*. There is no tax on the private tour but there is 5% GST on the admission fee, which will be paid upon entry.
- Private rentals vary from \$200 - \$800, all spaces, excluding Welcome House, come with a set amount of tables & chairs included in the cost. Additional chairs & tables can be added at the request of the customer but includes an additional usage & set-up fee.
- Every private service hosted by The Haida Heritage Centre includes a \$100 non-refundable deposit in the total cost. The deposit ensures the requested booking date and time.
- The *Haida Heritage Centre* requires that the remaining balance be paid on the day of your tour.
- Cheques payable to the **Qay'Lnagaay Heritage Centre Society** can be mailed to #2 Second Beach Road, PO Box 1523, Skidegate, BC, V0T 1S1. Please email operations@haidaheritage.com with the cheque amount, cheque number and date the cheque was mailed.

Cancellation:

- In the case of a cancellation or date change, the deposit is kept by The *Haida Heritage Centre* to minimize loss of profit, but all other charges will be refunded. (ie. Private Tour = \$214, if cancelled, \$114 will be refunded to the customer)
- Cancellation & date change requests must be made at least 24hrs prior to original service date.



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Private Tours:

- Private Tours are set in 1-hour blocks. If extra time is needed, please contact *The Haida Heritage Centre*.
- Please ensure you are at least 15 minutes early. If you are going to be late, please call ahead or the tour will start without you.

Rentals:

- Alcohol is NOT permitted on site, no exceptions. The renter will be charged \$500 if this policy is violated and the RCMP will be called.
- Renter will be charged \$50/hr for any time used outside of what was booked; please include in your booking time for set up and clean up.
- Renter will be charged an additional \$250 for any additional clean-up required by *Haida Heritage Centre* staff.
- For rentals requiring any AV equipment, renters must use an *Haida Heritage Centre* sound tech which will be charged \$30/hr.
- Bistro rentals are the sitting area only, the kitchen is NOT included.